

BBN Criteria Checklist Update 2024

Summary of Changes



Section A – Written Policies and Procedures

New Items	
A44	Have a written policy related to “walk-out” or “dine and dash” situations and how staff are expected to manage them.
A45	Have a written “Duty of Care” policy which considers the ejection or refusal of entry of patrons who may be vulnerable.

Section B – Operational Forms and Checklists

Removed Items	
B10	A contract or list of standards and house rules for promoters, entertainers (DJs, karaoke hosts, bands etc.) or large group bookings that is reviewed, signed and kept on file.
B11	A log of contact information for promoters, entertainers or contractors working in the establishment, kept on file for future reference.
B14	Provide a letter(s) of endorsement or support from neighbouring businesses or residential groups, demonstrating a positive relationship with your neighbours

Moved Items	
B12 is now B10	Provide a list highlighting recent charitable donations or fundraisers organized or hosted over the past 12 months. This can also include community initiatives or activities to demonstrate your commitment to your neighbourhood (i.e., snow shoveling, neighbourhood cleanup, etc.)
B13 is now B11	Provide a list of all industry partnerships, crime prevention groups or associations or suitable community initiatives in which the establishment holds a membership or supports (e.g., Better Business Bureau, Chamber of Commerce, Restaurants Canada, Responsible Hospitality Industry Association, Banff and Lake Louise Hospitality Association, Banff Bar Watch, etc.)
B15 is now B12	Provide a copy of most recent Alberta Health Inspection report. Points will be awarded based on results
B16 is now B13	Provide samples (e.g., printouts, screenshots) of promotion of your BBN accreditation status to the public. This could include social media posts, digital ads, menus, tent cards, posters, etc. As well, please show examples of efforts to promote other AGLC Social Responsibility programs such as DrinkSense, Dry9 or GameSense (for vlt retailers and casinos).

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Summary of Changes - Continued

Section C – Physical Verification

Removed Items	
C28	Have an ultraviolet light unit, to use for aiding in detection of counterfeit bills or fake identification cards.
C34	Have partitions installed between all urinals in men's washroom.

New Items	
C16	Ice well or ice machine shows evidence of being cleaned and maintained on a regular basis. Explain who is responsible for ice well/machine cleanliness and maintenance.
C28	Have a “panic button” or other system in place available to staff in order to discreetly alert police and/or authorities immediately in the case of an emergency situation.
C34	Have washrooms that are accessible to all persons, including persons with disabilities, such as those who use a wheelchair (this may include but is not limited to hand rails, lowered mirrors and sinks, raised toilets, etc.).

Section D – Questionnaire

Removed Items	
D14	What risk factors are taken into consideration when planning events or promotions (e.g., bands, entertainment, programming, drink specials, hours of operation, etc.)?
D19	If your establishment allows minors, what policies and practices are in place to prevent minors from ordering or consuming alcoholic beverages?

New Items	
D14	Is your establishment accessible to patrons with disabilities? Have you made any adjustments for guests with disabilities (e.g., large print menus and signage, glassware for those with limited hand functions, room for wheelchairs or walkers, etc.)?
D19	Describe the systems and/or strategies used by your establishment in order to prevent and reduce the risk of drink spiking occurrences.

Additional Bonus Points –New

Keep your eyes peeled 👁️! The 2024 BBN Criteria Checklist contains several **new** opportunities to collect **additional bonus points** for going above and beyond in this year's BBN assessment.